

BYLAWS OF THE SCOPO POLITICAL ACTION COMMITTEE

Article I - Name

The name of this committee shall be the "SCOPO Political Action Committee" or "SCOPO PAC".

Article II - Principal Address

The principal address of the SCOPO PAC shall be located in the State of California and shall be the same as the address for the State Coalition of Probation Organizations ("SCOPO").

Article III - Organization

The SCOPO PAC shall be a voluntary, nonprofit and unincorporated organization operating as a separate, segregated fund of the State Coalition of Probation Organizations.

Article IV - Purposes

The primary purpose of the SCOPO PAC is to promote the interests of County probation statewide through endorsements and expenditures involving statewide political candidates, issues and ballot measures. The additional purposes of the SCOPO PAC are:

- A. To further the common good and general welfare of the residents of the State of California by promoting improvements in, and educating the general public about, the protection and safety of probation peace officers.
- B. To encourage the improvement of benefits, compensation, working conditions and retirement status of active and retired SCOPO members and peace officers in general.

Article V - Members

- A. The Legislative Vice President of SCOPO shall be the Chair and Treasurer of the SCOPO PAC. The duties of the Chair include convening meetings of the SCOPO PAC, communicating with the SCOPO Legislative Advocate, preparing notices and reports on the decisions made by the SCOPO PAC, acting as the SCOPO PAC treasurer, and facilitating reporting to the SCOPO Treasurer, E-Board, Board of Directors and outside vendors. The PAC Chair/Treasurer shall maintain the financial records of the SCOPO PAC, cause the filing of appropriate tax records, and perform all other duties incident to the office.

- B. The SCOPO President shall appoint four representatives to the SCOPO PAC from the Board of Directors. The members of the SCOPO PAC serving at the time these bylaws are adopted shall be deemed appointed to the PAC. Appointment and removal of members of the SCOPO PAC other than the Chair shall be at the sole discretion of the President.

Article VI – Contributions

- A. The SCOPO PAC may receive a periodic allocation of funds from the SCOPO Board of Directors and contributions from any SCOPO member organization or any other organization or individual, to the extent permitted by law.
- B. All contributions to the SCOPO PAC shall be voluntary and no contribution to the SCOPO PAC may be solicited or secured by force, intimidation, financial reprisal, as a condition of employment, or by any other means prohibited by state and federal laws and regulations.

Article VII - Expenditures

- A. All SCOPO PAC expenditures shall be authorized by the SCOPO President at the direction of the Board or Executive Board and facilitated by the PAC Chair/Treasurer through the outside vendor retained by SCOPO to make such expenditures on its behalf.
- B. Expenditures by the SCOPO PAC shall be made in strict compliance with the methods and limitations prescribed by law, and shall observe any limits on said expenditures imposed by state and federal laws and regulations.

Article VIII – Separate Segregated Fund

All contributions to the SCOPO PAC shall be maintained as a separate segregated fund in one or more accounts designated for that purpose, and all expenditures by the SCOPO PAC shall be made only from that fund.

Article IX - Meetings

- A. During election years, the Chair shall convene meetings of the SCOPO PAC coincident with scheduled meetings of the SCOPO Board of Directors to consider requests and proposals regarding endorsements and expenditures and to make recommendations thereon to the

SCOPO Board of Directors, and otherwise to conduct the business of the committee.

- B. During off-cycle election years, the Chair shall convene meetings of the SCOPO PAC at least three times during the year to consider proposals regarding endorsements and expenditures and to make recommendations thereon to the SCOPO Board of Directors, and otherwise to conduct the business of the committee.
- C. The meetings of the SCOPO PAC may be held in person or via teleconferencing or videoconferencing.

Article X – Procedures

The SCOPO PAC shall follow the procedures described herein for evaluating issues, ballot measures and candidates, and making recommendations thereon to the SCOPO Executive Board. All SCOPO PAC recommendations are nonbinding, and the Executive Board and Board of Directors shall have the authority to accept or reject by majority vote any committee recommendation.

- A. Local Issues & Ballot Measures: The SCOPO PAC may consider and recommend endorsements for any local issue or ballot measure, defined as any political matter affecting only a single SCOPO member organization or the citizens of a single county, city or district. Neither the SCOPO PAC nor the SCOPO Board or E-Board shall consider, recommend, endorse or approve any expenditure for or against a local issue or ballot measure.
- B. Local Candidates: The SCOPO PAC may recommend endorsements of candidates for a local political office, defined as any office involving a local governing body; e.g., City Council, County Board of Supervisors, school board and the like. Neither the SCOPO PAC nor the SCOPO Board or E-Board shall consider, recommend, endorse or approve any expenditure for or against a candidate for a local political office.
- C. Statewide Issues & Ballot Measures: The SCOPO PAC may consider and recommend endorsements for any statewide issue or ballot measure, defined as any political matter having statewide impact; e.g., statewide initiatives, referenda or recalls. Neither the SCOPO PAC nor the SCOPO Board or E-Board shall consider, recommend, endorse or approve any expenditure for or against a statewide issue or ballot measure.

- D. Statewide Candidates: The SCOPO PAC may recommend endorsements and expenditures for any candidate for statewide office, defined as a seat in either house of the State Legislature, any constitutional office, or any seat on a board or agency of the State of California.
- E. Requests for Endorsements/Expenditures: Any SCOPO member organization, member of the Executive Board or member of the Board of Directors seeking consideration by the SCOPO PAC of a local or statewide issue, ballot measure or candidate, shall submit a request to the SCOPO PAC Chair before a scheduled meeting of the SCOPO PAC. The member shall provide the SCOPO PAC Chair with sufficient materials and information for the committee to make an informed decision.
- F. Legislative Advocate: The SCOPO PAC Chair will secure the participation of the SCOPO Legislative Advocate in scheduled meetings of the committee on an as-needed basis and will obtain from the Legislative Advocate any materials, information, analysis and recommendations necessary for the committee to make an informed decision on endorsements and expenditures for issues, ballot measures and candidates.
- G. Notice of Decision: When the SCOPO PAC has made a recommendation regarding any local or statewide candidate, issue or measure, the PAC Chair shall notify the President in writing of the PAC decision and prepare a report as to why the PAC made such a decision.
- H. Urgent Matters: Requests for endorsements or expenditures that by necessity must be acted upon before the next scheduled meeting of the SCOPO Board of Directors may be submitted to the PAC Chair as an Urgent Matter. The PAC Chair will convene a meeting of the committee as soon as possible to consider the request. Once a recommendation on the matter has been made by the SCOPO PAC, it shall be sent to the Executive Board for consideration.
- I. President's Report: The President shall present the PAC report at the first regular Board meeting following the PAC recommendation. The Board shall vote to adopt or reject the PAC recommendation, in whole or in part, except that decisions on Urgent Matters shall be deemed adopted.

- J. Action by the Board: Should the Board by majority vote reject any recommendation of the SCOPO PAC as to a candidate, issue or measure, the Board by majority vote may adopt its own position as to that candidate, issue or measure, and authorize expenditures from the SCOPO PAC consistent with these bylaws.

Article XI – Political Events

SCOPO may be represented at political events, such as a fundraiser, conference, meeting or candidate-sponsored function, by any member(s) of the Executive Board, Board of Directors, or SCOPO PAC, with the consent of the SCOPO President.

Article XII – Compliance and Reporting

The SCOPO PAC shall cooperate whenever necessary with any outside vendor retained by SCOPO for PAC compliance and reporting. Any audit or review of the books and accounts of SCOPO shall include the SCOPO PAC.

Article XIII - Amendments to Bylaws

- A. These Bylaws shall be deemed adopted upon approval by a majority vote of a full quorum of the SCOPO Board of Directors.
- B. These Bylaws may be amended from time to time as directed by the SCOPO President or upon the recommendation of the SCOPO Executive Board, the SCOPO Board of Directors, or the SCOPO PAC, subject to a majority vote of a full quorum of the Board of Directors at a duly noticed meeting.
- C. The SCOPO PAC may adopt Standing Rules as necessary to implement these bylaws, subject to the approval of the SCOPO Executive Board.

Article XIV - Dissolution

The SCOPO PAC may be dissolved at any time by a majority vote of a full quorum of the SCOPO Board of Directors. In the event of such dissolution, all SCOPO PAC funds shall be distributed in a manner consistent with existing state law.

Adopted 3/25/15